



PLANNING COMMISSION MEETING MINUTES
WEDNESDAY, JANUARY 13TH, 2021
HELD REMOTELY

Planning Commission Members Present: Richard Siler, Joe Mann, Tim Olsen, Stephen Ramirez, & Marc Rubin.

Adjunct Member(s) Present: Marilyn Van Degrift

Absent: Paul Brown, Jamie Baird, & Shelli Dickinson

Staff Present: Lisa Key, Megan Abhold, & Kelsey Wright

Call to Order: Meeting was called to order at 4:06 p.m.

Roll Call: A quorum of members was present.

Review of Agenda & Approval of Minutes:

Commissioner Mann moved that the December 9th minutes be approved, seconded by Commissioner Olsen. The motion carried unanimously.

2021 Meeting Schedule:

Commissioner Van Degrift moved that the proposed Planning Commission Meeting dates be approved, seconded by Commissioner Olsen. The motion carried unanimously.

Introduction of All Planning Commission Members and Staff:

Each Planning Commission and staff member introduced themselves to all members; including how long they have lived in the area and information in their personal background.

Election of Chair, Vice Chair, & Selection of Design Review Committee Member:

Election for Chair will be deferred until next meeting. Lisa will send out an email to all Planning Commission members stating for them to reply, individually, their nominations for Chair. Process on determining Vice Chair will occur during the next Planning Commission meeting on February 10th, 2021.

Marilyn Van Degrift, Stephen Ramirez, and Tim Olsen are interested in becoming a Design Review Committee Member.

Workshop:

Proposed Blade, Awning, Canopy & Marquee Sign Amendments:

Lisa presented on the proposed amendments allowing for blade, awning, canopy, and marquee signs in various zones across the City; as well as stating the importance of content neutrality.

Questions were asked and answered regarding lighting for Blade signs. Neon standards were introduced to the Planning Commission.

Concerns for residential patios above a business that has installed a neon sign were raised. Lisa stated that she will conduct more research to see if there are standards to limit the intensity of neon illumination as well as LED lighting.

Richard Siler stated that the proposed sign standards are to aid businesses in allowing less constrictive sign standards for the City of Liberty Lake. The point is to not only be noticed by Google Maps, but also through pedestrian and vehicular traffic.

Commissioner Ramirez motioned to push forward the proposed standards to be amended and discussed during next months' Public Hearing. Commissioner Mann seconded the motion.

Secretary's Report:

Lisa Key reported on the below listed items:

- Public Hearing next week on River Crossing 2020 Plat – North side of E Mission Ave – 59 acres, 270 lots, 370 dwelling units (Single Family and Multi-Family units).
 - Staff Report and Revised Plat will be posted online.
- Binding Site Plan – “The Point” – 8 Commercial Lots on the corner of Appleway.
- Upcoming projects for design review:
 - Orthopedic Surgery on Legacy Ridge and Country Vista
 - Custom Fabric Design – McKinzie Lane
 - Knox Phase III development – Knox Lane
- Western States CAT is moving forward along Cataldo
- B&E Electric on Madson Ave
- Country Vista & Whitman Lane – 3 building pad development
- Carpet One – E Country Vista

Planning Commissioner Reports:

- N/A

Citizens Comments:

- Tom Sahlberg – Thanked the Commissioners for their service. Appreciated the comment “making City of Liberty Lake more business friendly” for the signage standards. Appreciated the discussion for Neon vs. LED lighting. Appreciated Lisa taking a look at what a Developer is doing instead of accepting what is being sent.

Adjournment:

Commissioner Van Degrift moved to adjourn the meeting, seconded by Commissioner Mann which carried unanimously. The meeting adjourned at 5:36 p.m.