



**THE CITY OF LIBERTY LAKE  
PARKS & ARTS COMMISSION MEETING MINUTES  
APRIL 5TH, 2021 - 4:00 PM**

**CALL TO ORDER:**

Chair Laina Schutz called the meeting of the Parks and Arts Commission to order at 4:00 PM on April 5th, 2021.

**ROLL CALL:**

Commissioner David Himebaugh

Commissioner Nancy Hill

Commissioner Laura Frank

Adjunct Bob Schneidmiller

Commissioner Tom Chamberlain

Adjunct Noreen Johnson

Commissioner Tom Sahlberg

Ops. & Maint. Director Jennifer Camp

Commissioner Tara Cael **Excused**

Ops. & Maint. Supervisor Trevor Ragan

Commissioner Laina Schutz **Excused**

Administrative Assistant Tait Hunter

**APPROVALS:**

Commissioner Himebaugh opened the meeting and began the motion to approve the minutes from the March 1st meeting. Commissioner Sahlberg moved to approve, which was seconded by Commissioner Chamberlain. The motion carried unanimously.

**CITIZEN COMMENTS:**

There were no comments made at this meeting.

**STAFF REPORT:**

Jennifer Camp updated the commission regarding scout projects at Orchard and Pavillion. They are little libraries and both are approaching completion. The Snack Shack at Rocky Hill Park will possibly be used as a training area for youth entrepreneurship, coupled with maintenance and assistance from Greenstone. This would be a donation project. She also updated the commission from a recent Health District meeting, noting that at this point, we do not have clear guidance on outdoor event settings at parks. They hope to have more guidance by the end of the week.

**NEW/ UNFINISHED BUSINESS:**

No new and unfinished business was reported.

**ACTION ITEMS:**

Councilman Dan Dunne presented the possibility of a 1% ordinance concept that would help to insure funds towards public art costs. The City of Coeur d'Alene adopted a 1% ordinance approximately 17 years ago. He briefly presented an art powerpoint explaining this concept further, along with facts about famous and local art installations. He cited municipal support for Public Art in Washington from the City of Spokane (Sec. 07.06.420), City of Issaquah (Sec. 09.99.010), City of Burien (Chapt. 3.31), and others in Washington. Councilman Dunne proposed the idea back in 2016 but did not receive any approval at the time for the ordinance suggestion. He hopes that with the new Arts Commission in place, perhaps this could be an opportunity for continuous budgeting for the Commission.

The commissioners asked Councilman Dunne questions regarding the presentation, such as where funding

**ACTION ITEMS:**

would come from. He suggested voting to propose an ordinance to Council.

Katy Allen noted that since the start of the commission, donations have been continuously received towards public art.

The commission discussed the process to bring this before Council, which Councilman Dunne provided guidance on.

The ordinance proposal was approved to be put on the agenda for May.

Commissioner Frank updated the commission on the Liberty Lake Together project. So far, there are two applicants, but she proposed expanding the application window to revisit some previous artists that were spoken to regarding the project. The commission unanimously agreed upon extending the window for selection.

Commissioner Hill updated the commission on the possibility of a Dog Park in Liberty Lake. She presented to Council at a recent meeting, but Council had questions regarding the project. The next step will be further discussion amongst the commission before furthering the project proposal to Council. Commissioner Sahlberg noted that at the Council meeting, location was a big question. He offered to assist in seeking out a possible location to propose to Council. Commissioner Frank asked for clarification regarding where this project would fall on the priority list amongst other previously proposed projects on the priority list. Lisa Key commented regarding the process noting that it may be beneficial to propose a series of locations rather than a single location. She also suggested a master plan for the dog park be created for the proposal.

Commissioner Himebaugh provided a brief timeline for future wrap projects, noting that we have funding from STCU for the boxes in the form of a donation.

Commissioner Sahlberg noted that the Friends of the Library sale event will be coming up in June, and the Story Walk is still in progress.

Katy Allen provided an update on the Kramer Overpass. She noted difficulties related to it being a DOT project and how any small changes can affect the overall project. Our goal as staff is to provide a finished product for the community as soon as possible, and noted that when the project is done, more art can be factored in. The project goes to ADD on April 24th, and the City has to move forward. She clarified that Public Art is important to staff and Council, and is not being overlooked for this project, but some things will have to wait.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 5:07 PM.