



**CITY COUNCIL MEETING
TUESDAY, AUGUST 17, 2021
HELD REMOTELY**

COMMITTEE WORKSHOP DISCUSSION

Mayor Kaminkas called the committee workshop to order at 6:00 p.m.

City officials who physically attended the workshop were: Mayor Kaminkas, Mayor Pro Tem Kennedy, Councilmembers, Severs, Dunne, and Langford, City Administrator Katy Allen, and Finance Director, Kyle Dixon.

City officials who remotely attended the workshop via Zoom were: Councilmembers Garcia, Kurtz, and Folyer, Damon Simmons, Chief of Police, Ann Swenson, City Clerk, Jennifer Camp, Operations & Maintenance Director, Lisa Key, Director of Planning & Engineering, Jandy Humble, Library Director, Trevor Slocum, Crew Lead, Trevor Regan, Crew Lead, and Todd Henderson, IT Technician.

Mayor Kaminkas facilitated the continued discussion on the City Council's Priorities for 2022 regarding the update that was provided by city staff. After debate and discussion, it was determined staff will provide additional information responsive to council inquiries.

With there being no further business, the meeting adjourned at 6:54 p.m.

REGULAR CITY COUNCIL MEETING SESSION

Prior to the invocation, Mayor Kaminkas reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-25.12, dated January 11, 2021, was being held remotely. Invocation then took place.

INVOCATION – Given by Councilmember Langford.

PLEDGE OF ALLEGIANCE – Led by Mayor Kaminkas, City Council, and City Staff

CALL TO ORDER – Mayor Kaminkas called the meeting to order at 7:03 p.m.

ROLL CALL

City officials who physically attended the meeting were: Mayor Kaminkas, Mayor Pro Tem Kennedy, Councilmembers, Folyer, Kurtz, Langford, Severs, and Dunne, Katy Allen, City Administrator, City Attorney, Sean Boutz, and Finance Director, Kyle Dixon.

City officials who attended the meeting via Zoom were: Councilmember Garcia, the City Clerk, Chief of Police, Operations and Maintenance Director, Director of Planning & Engineering, Crew Leads, Library Director, and IT Technician.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to amend the agenda to include two action items. The action items were for an Interlocal Agreement with Central Valley School District for a school resource officer and an agreement with Eastern Washington University for outside agency police services. Councilmember Langford seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve the agenda as amended, seconded by Councilman Langford. Motion carried unanimously.

CITIZEN COMMENTS:

Brian Asmus: spoke on behalf of the Spokane Valley Fire District. He provided the District's 2020 annual report to council in their mailboxes at city hall. He announced the District has been accredited for the third time. SVFD is one of only 200 internationally accredited fire agencies in the world. He also reported on implementation of their new online apartment manager safety training course.

Amy Mauro, Liberty Lake resident: spoke on behalf of the non-profit, Greenacres Middle School PTA. She said the PTA will be submitting their application for the ARPA funding. She reported that due to COVID-19 their school's athletics, clubs, and programs have suffered. She said she wanted to put a face to a name and emphasized how important it is to help the students and what the schools need in this small community.

The city clerk acknowledged that a written comment was received by Liberty Lake residents Steve and Charmaine Peterson, who spoke in support of a Community Engagement Commission.

REPORTS

City Council: Councilmember Dunne invited everyone to the events taking place in the city this weekend.

Planning Commission: Commissioner Jamie Baird gave an update on their August 11th public hearing on emergency shelters supportive housing. Most changes were accepted as outlined by city staff.

Mayor: Mayor Kaminskas reported on her continuing discussions with Executech. She said the Lyons Club is hosting bed races and has challenged the city to participate. She announced the Spokane Regional Transportation Commission's new executive director started yesterday. She reported on her brief attendance on a Zoom meeting with Cathy McMorris Rogers regarding the governor's mask mandate, her attendance at the Washington Economic Development Association meeting, and Greater Spokane

Incorporated's Advantage Spokane targeted campaigns. Spoke informed the council that she is working on housekeeping items for old city Ordinances, numbers 7, 33, 34, and 35.

City Administrator: The city administrator took the floor reviewed the city council's workshop matrix. She turned the floor over to the chief of police, who spoke about the resource office for Central Valley School District. He turned the floor over to Officer Mark Holthaus, who provided background on his SRO experience. Officer Holthaus would serve as the SRO if council approves the Interlocal Agreement on this evening's agenda. Eastern Washington University Police Chief Day spoke about the contract also on this evening's agenda for council's consideration for approval for outside public safety resources during their football games. Next, the crew lead took the floor and gave an update on the HVAC system at city hall. The operations and maintenance director then took the floor and gave an update on the Barefoot in the Park event scheduled for September 4th. The city administrator resumed the floor and gave updates on the Harvard Road Bridge closure and ribbon cutting ceremony for its reopening. She turned the floor over to the director of planning, engineering, and building services, who gave an update on the public works yard pavement project. The city administrator resumed the floor and reported the work for the annexation of the property, formerly occupied by the Gun Club, is complete and will take effect October 5th. She concluded her report by announcing several upcoming events.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve the consent agenda items: 10Ai, was to approve the August 3, 2021 city council meeting minutes; 10Aii, was to approve the August 17, 2021 vouchers in the amount of \$784,957.42. Councilmember Severs seconded the motion, which carried unanimously.

Payroll consisted of check numbers 31623,31,31624 and 31627, totaling \$1,973.93 and EFTs totaling \$451,376.88. A/P check sequence consisted of check numbers 31628 through 31672, totaling \$54,041.87. EFTs totaled \$277,564.74.

Action Items

Mayor Pro Tem Kennedy moved to approve action item 10Bi, to authorize the execution of Parametrix for an additional amount not to exceed \$20,000 to provide essential City Engineering Services/Development Engineering Reviews. Councilmember Severs seconded the motion. After brief discussion, mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bii to authorize execution of Amendment No. 2 to Task Order No. 2020-08 with Parametrix for an additional amount not to exceed \$11,795 for construction administration services and engineering. Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Biii to delegate authority to the Mayor to execute the professional services agreement with WC3 for On-Call Plan Review & Inspection Services. Councilmember Langford seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Biv to delegate authority to the Mayor to execute the Memorandum of Understanding with the Liberty Lake Sewer and Water District for Construction Services Inspection related to construction of the Kramer Road Overpass. Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bv to authorize the Mayor to execute the Memorandum of Understanding with the Liberty Lake Sewer and Water District and Lexington Homes – DRH, LLC for utility coordination during the Kramer Parkway partial reconstruction. Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bvi to approve and delegate authority to execute the Letter of Engagement with Perkins Coie for Trailhead design build legal services. Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bvii to approve the Interlocal Agreement between the City of Liberty Lake and the Central Valley School District for a school resource officer. Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bviii to authorize the Mayor to approve the contract between the City of Liberty Lake and Eastern Washington University (EWU) Athletics allowing the Liberty Lake Police Department to assist the Eastern Washington Police Department with safety, security, and law enforcement at EWU home football games. Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

ORDINANCES

The city clerk read by title only, Ordinance No. 277, An Ordinance of the City of Liberty Lake, Spokane County, Washington, Establishing a Community Engagement Commission, Providing for the Appointment and Terms of Commission Members and Removal of the Same, Providing for Severability, Establishing the Duties Thereof, and Establishing an Effective Date. This was a first read ordinance.

The city clerk read by title only, Ordinance No. 279, An Ordinance of the City of Liberty Lake, Washington Granting the Right of Franchise to Zayo Group, LLC and its affiliates

For the Operation of a Telecommunications System in the City of Liberty Lake. This was a first read ordinance.

Councilman Langford moved to suspend the Rules of Procedure and move this to a second read. Councilmember Severs seconded the motion, which carried unanimously.

The city clerk read by title only, Ordinance No. 279, An Ordinance of the City of Liberty Lake, Washington Granting the Right of Franchise to Zayo Group, LLC and its affiliates For the Operation of a Telecommunications System in the City of Liberty Lake. This was a second read ordinance.

Mayor Pro Tem Kennedy moved to approve Ordinance No. 279, seconded by Councilmember Severs. Mayor Kaminskas invited citizen comments. No comments were received. She then called for the vote. Motion carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The city administrator reviewed the upcoming agenda items for the September 7th city council meeting.

ADJOURNMENT

With there being no further business, the meeting adjourned at 8:37 p.m.

These minutes were approved September 7, 2021.



Cris Kaminskas, Mayor
City of Liberty Lake

Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.