

**CITY COUNCIL MEETING
TUESDAY, OCTOBER 5, 2021
HELD REMOTELY**

COMMITTEE WORKSHOP DISCUSSION

Mayor Kaminskas called the committee workshop to order at 6:01 p.m.

City officials who physically attended the workshop: Mayor Kaminskas, Mayor Pro Tem Kennedy, Councilmember Langford, and Todd Henderson, IT Technician.

City officials who remotely attended the workshop via Zoom: Councilmembers Folyer, Garcia, Kurtz, Dunne and Severs, Kyle Dixon, Finance Director, Darin Morgan, Police Sergeant, Jennifer Camp, Operations & Maintenance Director, Lisa Key, Director of Planning & Engineering, Jandy Humble, Library Director, Trevor Ragan, Crew Lead, Stephen Williams, Crew Lead and Kelsey Wright, City Clerk.

Council Rules and Procedures: Mayor Kaminskas continued leading Council members through the revisions to the Council Rules and Procedures. Mayor & Council Members discussed revisions.

With there being no further business, the meeting workshop adjourned at 6:43 p.m.

REGULAR CITY COUNCIL MEETING SESSION

Prior to the invocation, Mayor Kaminskas reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-25.12, dated January 11, 2021, was being held remotely. Invocation then took place.

INVOCATION – Given by Councilmember Langford.

PLEDGE OF ALLEGIANCE – Led by Mayor Kaminskas, City Council, and City Staff

CALL TO ORDER – Mayor Kaminskas called the meeting to order at 7:01 p.m.

ROLL CALL

City officials who physically attended the meeting: Mayor Kaminskas, Mayor Pro Tem Kennedy, Councilmember Langford, and Todd Henderson, IT Technician.

City officials who attended the meeting via Zoom: Councilmembers Folyer, Garcia, Kurtz, Dunne and Severs, Kyle Dixon, Finance Director, Darin Morgan, Police Sergeant, Jennifer Camp, Operations & Maintenance Director, Lisa Key, Director of Planning &

Engineering, Jandy Humble, Library Director, Trevor Ragan, Crew Lead, Stephen Williams, Crew Lead and Kelsey Wright, City Clerk.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to add an executive session per RCW 42.30.110 under item 17 on the agenda, seconded by Councilmember Severs. Motion carried unanimously. Mayor Pro Tem Kennedy moved to adopt the agenda as amended. Councilmember Langford seconded the motion, which carried unanimously.

CITIZEN COMMENTS

Greg Cronin: A city resident, requested council's consideration of adding a pedestrian crossing at Sharp and County Vista to the 2022 budget as it is a bus stop crossing location and there is an area of sidewalk and drainage that needs to be reconfigured.

PROCLAMATIONS – no items at this time.

REPORTS & INQUIRIES

City Council: Councilmember Kurtz inquired about special meetings for budgeting and adding upcoming workshop on the code of ethics.

Mayor: Mayor Kaminskas reported on the newly hired City Engineer. Mayor also informed of the Kramer Pkwy Overpass groundbreaking ceremony scheduled for October 11th. She shared that the school district needs substitute teachers and bus drivers. Mayor shared that all SVFD firefighters have started vaccinations or have exemptions. Mayor thanked those who attended the ribbon cutting for the Harvard Rd Bridge widening. She spoke of a meeting with Deb Finck, from a group called Building Ohana regarding a potential project in Liberty Lake. Lastly, she provided an update on Legislative Districts and the Long-Term Care Act.

Parks and Arts Commission: No report provided at this time.

City Administrator: Jen Camp, Acting City Administrator, gave an update on the workshop schedule, Trevor Ragan provided an update on HVAC work at City Hall, beginning of November for install. Stephen Williams provided an update on snow removal. Sergeant Morgan provided an update on round-about lighting. Kyle Dixon provided an ARP update. Lisa Key provided an update on construction projects. City Staff provided an update on recruitment efforts. Jen Camp provided an update on upcoming events.

Mayor Pro Tem Kennedy inquired about the City's booth at farmer's market and status of City Administrator recruitment, also provided a Winter Glow volunteer meeting update.

WORKSHOP DISCUSSIONS

Trailhead: Lisa Key, Director of Planning & Engineering, provided an update on the Trailhead project, including a project timeline for the design-build process and information on the professional service agreement for a commercial real estate broker. Doug Byrd, with Byrd Real Estate Group introduced himself along with Sharon Reynolds. Questions asked and answered.

Capital Facilities Plan Workshop: Lisa Key, Director of Planning & Engineering, presented on the proposed 2022-2027 CFP within the framework of updates from the 2021-2026 CFP, focusing on expenditures in the proposed 2022 budget. Lisa also discussed formatting changes. Questions asked and answered.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve the consent agenda items: 10Ai, was to approve the September 21, 2021 city council meeting minutes; 10Aii, was to approve the September 28, 2021 special city council meeting minutes, 10Aiii, was to approve the October 5, 2021 vouchers in the amount of \$175,269.56. Councilmember Langford seconded the motion, which carried unanimously.

Action Items

Mayor Pro Tem Kennedy moved to approve action item 10Bi, to approve the purchase of liquid de-ice and granular salt. Councilmember Severs seconded the motion. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bii, to authorize the Mayor to sign a 3 year lease agreement for a backhoe with 3 equal installments of \$14,438.52. Councilmember Severs seconded the motion. After brief discussion, Mayor Kaminskas called for a vote, motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Biii, to authorize the Mayor to sign the professional service agreement for a commercial real estate broker. Councilmember Severs seconded the motion. After some discussion, Councilmember Severs moved to table action item 10Biii to a future meeting. Councilmember Garcia seconded the motion. After additional discussion, Councilmember Severs rescinded his motion. After brief discussion, Councilmember Garcia moved to table the motion to approve action item 10Biii until Lisa Key brings back information on additional

commercial real estate brokers. Councilmember Severs seconded the motion. Mayor Kaminskas called for the vote. Councilmembers Severs, Kennedy, Garcia, Folyer and Langford voted in favor, Council members Kurtz and Dunne voted in opposition. The motion carried with a final tally of 5-2.

RESOLUTIONS

Resolution No. 21-290 – Surplus Supplies and Equipment Resolution: The city clerk read, by title only, Resolution No. 21-290, providing for the disposal of certain inventory items. Mayor Pro Tem Kennedy moved to approve the resolution, seconded by Councilmember Dunne. Motion carried unanimously.

Resolution No. 12-155A – Amendments to City Administrator Job Description: The city clerk read, by title only, Resolution No. 12-155A, amending the job description for the position of City Administrator. Mayor Pro Tem Kennedy moved to approve the resolution, seconded by Councilmember Severs. After brief discussion to amend the job description to add under qualifications that the ICMA management certification is preferred, Councilmember Langford moved to approve the amendment as discussed, seconded by Councilmember Severs. Motion carried unanimously.

ORDINANCES – no items at this time.

INTRODUCTION OF UPCOMING AGENDA ITEMS

Jennifer Camp, acting City Administrator reviewed the upcoming agenda items for the October 19th meeting.

PUBLIC COMMENTS

Tim Olsen: A city resident, spoke in support of Councilmember Langford's comment that Trailhead is a golf course with a restaurant, not a restaurant with a golf course. Additionally, he encouraged Council to review additional options for a commercial realtor.

Steve Peterson: A city resident, commented on the great discussion tonight and encouraged council members to look at the 6-year progression of funds during the budget process. Additionally, he welcomed the new City Engineer.

Jamie Baird: A city resident, spoke regarding the importance of community involvement in the budgeting process, suggesting using the community engagement committee to get ideas on how to get informed feedback from the community via neighborhood town halls, etc. Additionally, she expressed concern that recorded public meetings need to be posted in a timely manner.

Following public comments, Councilmember Langford moved to extend the meeting to 10:15 p.m. to allow enough time for executive session, seconded by Councilmember Severs. Mayor Kaminskas called for the vote which carried unanimously.

EXECUTIVE SESSION

Per RCW 42.30.110, Mayor Kaminskas adjourned the regular meeting and called for executive session to begin at 9:42 p.m.

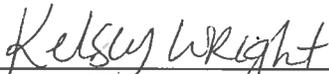
ADJOURNMENT

With there being no further business, the meeting adjourned at 10:08 p.m.

These minutes were approved October 19, 2021.



Cris Kaminskas, Mayor
City of Liberty Lake



Notes and Transcription by Kelsey Wright. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.

