



**CITY COUNCIL MEETING / PUBLIC HEARING**  
**THURSDAY, NOVEMBER 4, 2021**  
**HELD REMOTELY**

**COMMITTEE WORKSHOP DISCUSSION**

Mayor Kaminkas called the committee workshop to order at 6:00 p.m.

City officials who physically attended the workshop: Mayor Kaminkas, Mayor Pro Tem Kennedy, Todd Henderson, IT Technician and Trevor Ragan, acting Director of Operations & Maintenance.

City officials who remotely attended the workshop via Zoom: Councilmembers Folyer, Kurtz, Garcia, Jennifer Camp, acting City Administrator, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, Jandy Humble, Library Director, Damon Simmons, Police Chief, Stephen Williams, Crew Lead, Sean Boutz, City Attorney and Kelsey Wright, City Clerk.

Proposed 2022 Budget: Mayor Kaminkas and Councilmembers discussed the 2022 Proposed Budget, beginning with the General Fund. Questions asked and answered.

With there being no further business, the meeting workshop adjourned at 6:56 p.m.

**REGULAR CITY COUNCIL MEETING SESSION**

Prior to invocation, Mayor Kaminkas reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28.15, was being held remotely. Invocation then took place.

**INVOCATION:** Given by Mayor Kaminkas.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kaminkas, City Council, and City Staff.

**CALL TO ORDER:** Mayor Kaminkas called the meeting to order at 7:01 p.m.

**ROLL CALL:**

City officials who physically attended the workshop: Mayor Kaminkas, Mayor Pro Tem Kennedy, Todd Henderson, IT Technician and Trevor Ragan, acting Director of Operations & Maintenance.

City officials who remotely attended the workshop via Zoom: Councilmembers Folyer, Kurtz, Garcia, Jennifer Camp, acting City Administrator, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, Jandy Humble, Library Director, Damon Simmons, Police Chief, Stephen Williams, Crew Lead, Sean Boutz, City Attorney and Kelsey Wright, City Clerk.

Mayor Pro Tem Kennedy moved to excuse Councilmembers Severs, Dunne and Langford. Motion was seconded by Councilmember Garcia, which carried unanimously.

**AGENDA APPROVAL:** Mayor Pro Tem Kennedy moved to postpone Workshop 9B – Code of Ethics – Social Media Policy to the next meeting, seconded by Councilmember Folyer. After brief discussion, Mayor Kaminkas called for the vote. The motion carried unanimously. Mayor Pro Tem Kennedy moved to adopt the agenda as amended. Councilmember Kurtz seconded the motion, which carried unanimously.

**CITIZEN COMMENTS:**

Tom Sahlberg: A City Resident, spoke regarding the outcome of the current elections and the importance of the Liberty Lake Together motto. He also congratulated the newly elected officials

and welcomed new City Staff. Lastly, he recommended the appointment of Connis Psomas to the Parks & Arts Commission, reminded the Council of his comments on Katy Allen's retirement, and mentioned the upcoming Winter Glow set up.

Steve Peterson: Congratulated Mayor Kaminskas on her election and shared his thoughts on the 6-year forecast and possible effects that high inflation may have.

**PROCLAMATIONS:** No items at this time.

**PRESENTATIONS:** No items at this time.

**ANNOUNCEMENTS:** Mayor Kaminskas congratulated Councilmember Garcia on her achievement of the Certificate of Municipal Leadership from AWC.

## **REPORTS & INQUIRIES**

City Council: Mayor Pro Tem Kennedy reported that he attended the STA meeting.

Councilmember Folyer reported on his opportunity to experience the Clear Risk training simulator.

Mayor: Mayor Kaminskas reported on the status of recruitment for commissions. She also reported on the timeline for City Administrator recruitment and provided an update on the advertisements for Holiday events in the Spokane Region.

City Administrator: Damon Simmons, Police Chief presented information on the new online reporting systems. Jen Camp, acting City Administrator reported on the Certificate of Municipal Leadership awarded to Councilmember Garcia as well the upcoming agenda item to appoint a Parks & Arts Commissioner. Lisa Key, Director of Planning & Engineering provided an update on the status of the MTC Zone Change and Trailhead. Questions asked and answered. Jen Camp, acting City Administrator reported on upcoming events. Mayor Pro Tem Kennedy inquired regarding the status of the turn lane on Liberty Lake Rd.

## **WORKSHOP DISCUSSIONS**

Council Rules of Procedure: Mayor Kaminskas presented Resolution No. 12-156F which incorporated redlines discussed at several previous workshops. Councilmembers discussed additional amendments to incorporate during adoption later in the meeting.

## **GENERAL BUSINESS**

### **Consent Agenda**

Mayor Pro Tem Kennedy moved to approve the consent agenda items: 10Ai, was to approve the October 19, 2021 city council meeting minutes; 10Aii, was to approve the November 2, 2021 vouchers in the amount of \$131,727.27. Councilmember Kurtz seconded the motion, which carried unanimously.

### **Action Items**

Mayor Pro Tem Kennedy moved to authorize the Mayor to execute the contract with Midland Electric in the amount of \$733,763, with \$73,237 for inspection and contingency to be managed by staff, for a total authorization of \$807,000. Seconded by Councilmember Kurtz. After brief discussion, Mayor Kaminskas called for the vote which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor to sign the Lease Agreement Addendum with Palenque. Seconded by Councilmember Kurtz. After brief discussion, Mayor Kaminskas called for the vote which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor to execute the Professional Service Agreement with one of the Trailhead Commercial Real Estate Brokers. Seconded by Councilmember Kurtz. Lisa Key, Director of Planning & Engineering, gave a brief explanation of the agreements provided for consideration. Councilmember Folyer moved to move forward with Goodale & Barbieri, seconded by Councilmember Kurtz. The motion carried unanimously. Mayor Kaminskis called for a vote to authorize the Mayor to sign the contract with Goodale & Barbieri, which carried unanimously.

Mayor Pro Tem Kennedy moved to appoint Connie Psomas to position 2 to serve on the Parks and Arts Commission. Seconded by Councilmember Kurtz, which carried unanimously.

## **PUBLIC HEARINGS / APPEALS**

### Public Hearing on 2022 Revenue Sources:

Kyle Dixon, Director of Finance gave a brief PowerPoint presentation on the revenue sources in the Proposed 2022 Budget. Questions asked and answered.

Mayor Kaminskis opened the public hearing at 9:01 p.m. and explained the procedure for public comment.

No public comment was heard at this time.

Mayor Kaminskis closed the public hearing at 9:02 p.m.

## **RESOLUTIONS**

Resolution No. 12-156F: The City Clerk read, by title only, Resolution No. 12-156F, "A Resolution of the City of Liberty Lake, Washington Amending the City Council Rules of Procedure." Mayor Pro Tem Kennedy moved approve Resolution No. 12-156F as amended during the workshop earlier in the meeting, seconded by Councilmember Folyer. The motion carried unanimously.

## **ORDINANCES**

1<sup>st</sup> Read - Ordinance No. 33A: The City Clerk read, by title only, Ordinance No. 33A, "An Ordinance of the City of Liberty Lake, Washington, Amending the Ordinance "Creating the Joint Office of the City Clerk/Treasurer, Establishing Duties and Providing for Appointment and Confirmation" and Removing the Joint Office of Treasurer.

No questions, discussions or public comments at this time.

1<sup>st</sup> Read - Ordinance No. 281: The City Clerk read, by title only, Ordinance No. 281, "An Ordinance of the City of Liberty Lake, Washington, Establishing Certain Offices, Requiring Appointment by the Mayor and Approval by Council, an Oath of Office and Repealing Ordinance No. 7, Ordinance No. 32 and Ordinance No. 35 in their Entirety."

No questions, discussions or public comments at this time.

1<sup>st</sup> Read - Ordinance No. 282: The City Clerk read, by title only, Ordinance No. 282, "An Ordinance of the City of Liberty Lake, Washington, Levying the Regular Property Taxes for the City of Liberty Lake, Washington in Spokane County for the Year Commencing January 1, 2022 to Provide Revenue for the Provision of City Services as Set Forth in the City Budget."

No questions, discussions or public comments at this time.

1<sup>st</sup> Read - Ordinance No. 282: The City Clerk read, by title only, Ordinance No. 269F, "An Ordinance Amending Ordinance No. 269 Passed by the City Council on December 15, 2020, entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period

of January 1, 2021, through December 31, 2021, Appropriating Funds and Establishing Salary Schedules for Established Positions”.

No questions, discussions or public comments at this time.

**INTRODUCTION OF UPCOMING AGENDA ITEMS:** Jen Camp, acting City Administrator reviewed the upcoming workshop items for the November 16<sup>th</sup> meeting. Directors reviewed upcoming agenda items for the November 16<sup>th</sup> meeting.

**PUBLIC COMMENTS:** None at this time.

**EXECUTIVE SESSION:** No executive session at this time.

**ADJOURNMENT:** With there being no further business, the meeting adjourned at 9:14 p.m.

These minutes were approved November 16, 2021.



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Cris Kaminskas, Mayor  
City of Liberty Lake

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*Notes and Transcription by Kelsey Wright. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*