

CITY OF LIBERTY LAKE NOTICE OF AVAILABILITY OF SEPA CHECKLIST ON THE AMENDMENT TO THE CITY OF LIBERTY LAKE SOLID WASTE MANAGEMENT PLAN, ADDING A RECYCLING CONTAMINATION REDUCTION & OUTREACH PLAN AS AN APPENDIX TO THE PLAN

In accordance with WAC 197-11, notice is hereby given that a SEPA Checklist has been completed on the Amendment to the City of Liberty Lakes Adopted Solid Waste Management Plan, incorporating a Recycling Contamination Reduction & Outreach Plan (CROP) as Appendix A. The City of Liberty Lake Planning, Engineering & Building Services has determined that the proposal will have no significant adverse environmental impacts and has issued a Determination of Nonsignificance (DNS). **Copies of the SEPA Checklist and the DNS Threshold Determination will be available for review beginning on Thursday, June 3, 2021. Comments on the SEPA Checklist and Threshold Determination should be sent to the contact person below, no later than 4 p.m., Thursday, June 17, 2021.** An appeal of the Threshold Determination, after it becomes final, may be made to the City of Liberty Lake Planning, Engineering & Building Services at 22710 E. Country Vista Dr, Liberty Lake, WA 99019. The appeal deadline to request an 'open record' appeal to the Hearing Examiner is fourteen (14) calendar days after the comment period closes. A notice of appeal must be delivered to the City by mail or personal delivery and the appeal must be received by 4:00 p.m. on the last day of the appeal period (July 1, 2021). Appeal requests shall contain all information and items required in the City Development Code Section 10-4B-4, subsection H and shall follow the procedures outlined in City Development Code Section 10-6A-7, Subsection C for SEPA Appeals and Section 10-4G-2, subsection H for Appeals of Administrative Interpretations by the Director.

For more information or to receive copies of the SEPA Checklist, Threshold Determination, or the CROP being appended to the City's adopted Solid Waste Management Plan, please contact: Lisa D. Key, Director of Planning, Engineering & Building Services, 22710 E. Country Vista Dr, Liberty Lake, WA 99019. Phone: 509-755-6708, Fax: 509-755-6713, Email: lkey@libertylakewa.gov.

Publication Date: June 11, 2021

End of Comment Period: June 17, 2021

Close of Appeal Period: July 1, 2021

APPENDIX A



City of Liberty Lake

Recycling Contamination Reduction and Outreach Plan (CROP)

The goal of the CROP is to reduce contamination of the materials collected in the City of Liberty Lake's single-family, multi-family, and commercial recycling programs. This, in turn, helps the City of Liberty Lake more fully realize the economic, environmental, social, and public health benefits of these programs. The CROP does not specifically include strategies to reduce contamination of other material streams such as organics or construction and demolition debris. However, many of the same strategies apply to these streams and may be included in future CROP updates.

The CROP intends to meet the requirement in [RCW 70A.205.045\(10\)](#) that counties with a population of more than 25,000, and cities within these counties with independent Solid Waste Management Plans (SWMP), include a CROP in their SWMP by July 1, 2021.

This CROP includes ten action steps and is a framework for developing a more detailed and customized implementation plan in the future. In addition, it also identifies the need to align the CROP with the SWMP, and secure and allocate funding for ongoing planning and implementation.

Step 1: Inventory of current recycling collection services and programs

The City of Liberty Lake contracts exclusively with Waste Management for residential waste and recyclables collection services in the City of Liberty Lake. The current contract is in effect until 2024, with a six-year renewal clause. The City of Liberty Lake will work with Waste Management to inventory single-family and multi-family, collection programs to identify what is accepted for recycling, where and how it is collected, and how it should be prepared for recycling. Commercial recycling is through open market contracts between the service provider and the business owner. Currently Waste Management and Sunshine Disposal and Recycling are licensed to do business in Liberty Lake.

This inventory may include, but is not limited to the following:

- Designated recyclables list in the SWMP
- Collection methods
- Number of tons collected for recycling and customers for each type of program
- Types of materials accepted for recycling in each type of program

- Collection or material processing contracts
- Local government, solid waste and recycling collector websites and social media sites
- Stickers and signs on containers, in businesses, etc.
- Brochures, newsletters, information shared at community events, etc.
- Recent media coverage

The City of Liberty Lake will work with Waste Management to identify any differences or inconsistencies between different types of commercial or residential recycling collection methods and programs, and in the information provided to residents and businesses about what to recycle and how it should be prepared for collection. The City of Liberty Lake will work with Waste Management to utilize this data to identify opportunities for more consistent and aligned programs. The data will also be used to help determine what specific contamination reduction strategies to implement.

Step 2: Develop scope of work with stakeholders

The City of Liberty Lake will work with Waste Management and other key stakeholders to develop a scope of work for the CROP addressing the specific challenges and opportunities associated with local recycling contamination. To begin this scoping process, the information learned in Step 1 will be shared with City of Liberty Lake and Waste Management’s key staff members, along with stakeholders.

These stakeholders may include, but are not limited to:

- Elected officials and key staff from other local governments, including potential regional partners in the same MRF-shed
- Garbage and recycling collection companies and their front-line staff
- Organizations representing homeowners, tenants, and multi-family and business interests
- Material recovery facilities (MRF) and transfer station operators
- End markets for recovered materials
- The City of Liberty Lake’s Ecology Regional Planner and grant manager
- Non-governmental organizations and community groups
- Regional, statewide, and national organizations that can provide technical assistance and/or financial support.

Step 3: Prioritize the recycling program(s) to focus on first

Together with key stakeholders, the City of Liberty Lake will work with Waste Management to identify what recycling collection program(s) to focus on first. Driving this decision could be current knowledge of contamination levels and their estimated impact on costs and material quality, the number of customers, total quantity of material collected, etc.

Step 4: Establish acceptable materials lists

Starting with the highest-priority program(s), the City of Liberty Lake will work with Waste Management to establish lists of acceptable materials. This effort will be coordinated with the MRF operators, collectors, end

markets, and other key stakeholders. Criteria for determining the acceptable materials lists may include, but are not limited to:

- Alignment with the SWMP mission and goals, and community values
- Degree of uniformity across local programs, regionally, and statewide
- Diversion potential
- Cost to collect and process relative to other management options
- Strength and long-term viability and stability of end markets
- Environmental, social, and other benefits and costs
- Potential to cross-contaminate or lower the value of other materials
- Potential to cause customer confusion

The Washington State Association of Counties Solid Waste Managers Affiliate, the Washington State Refuse and Recycling Association, and the Department of Ecology have supported the establishment of regional, and if possible, statewide uniformity in what materials are accepted for recycling and how they should be prepared. More harmonization across programs reduces customer confusion and contamination. To that end, they identified these four priority materials for statewide recovery:

- Paper (including office and notebook paper, newspaper, mail, catalogues, magazines, and cereal or cracker boxes)
- Cardboard
- Plastic bottles and jugs (clear, colored, and natural)
- Steel and aluminum cans

The resources and guidelines developed by these organizations to establish their list of priority materials will help guide the development of the City of Liberty Lake's acceptable materials list. [Ecology's Resource Library](#) contains this information and, along with [Ecology's Best Management practices \(BMPs\) and Resources document](#), includes other resources to assist in developing an accepted materials list. This includes information on the specific challenges and opportunities associated with collecting glass, aseptic and poly-coated containers, which some recycling programs in Washington accept.

Step 5: Define what data to collect to determine baseline levels of recycling contamination

Starting with the highest priority program(s), and based on the review completed in Step 1, the City of Liberty Lake will work with Waste Management to identify what the acceptable materials are and what is considered contamination for the purposes of establishing a baseline recycling contamination rate. This data will also inform decisions about what, if any, changes to make to the accepted materials list in the future.

Step 6: Gather baseline recycling contamination data

Starting with the highest-priority program(s), the City of Liberty Lake will work with Waste Management to establish baseline levels and types of recycling contamination. Recycling contamination rates can vary significantly across different programs and communities. Nationally, The Recycling Partnership (TRP) estimated

an average contamination rate of about 17% across 197 programs that participated in their 2019 State of Curbside Survey. In Washington State, TRP's 2019 survey of seven MRFs found inbound levels of contamination from commingled recycling collection programs ranging from 5%-20% by weight. Recent drop-off programs and cart lid-lift audits in Washington showed rates as high as 40%. For this reason, it is important to gather data on local recycling contamination levels.

In discussions with stakeholders, and building on the information in the State CROP and [Ecology's Resource Library](#), and on the work completed in Step 5 the City of Liberty Lake will work with Waste Management to identify and develop ways to track specific contaminants. For example, tracking the number of carts containing plastic bags may be a more useful metric than an estimated overall percentage of contamination by volume.

Data collection methods may include, but are not limited to:

- Recycling stream composition studies
- Survey of transfer stations and MRF operators
- Tracking contamination using on-board truck or container-mounted cameras

Step 7: Identify key contaminants and their costs and impacts

Based on the data collected in Step 6 and collaborating with key stakeholders, the City of Liberty Lake will work with Waste Management to identify the most problematic and costly contaminants starting with the highest-priority program(s). Although the types and impacts of contamination don't vary as much as the levels of contamination across different communities and programs, it is still important to gather locally specific data. This data is critical to designing outreach campaigns and other strategies targeting the most problematic materials. It can also be helpful in calculating the economic and other benefits of removing problematic materials from the recycling stream.

In recent surveys, such as the one conducted by the TRP in 2019, MRFs and cities in Washington identified the following recycling contaminants as the most problematic and costly to manage:

- Plastic bags and film
- Tangles including rope, cords, chains, and hoses
- Food and liquids
- Shredded paper
- Bagged garbage
- Non-program plastics including clamshells and polystyrene foam
- Hypodermic needles

These contaminants can:

- Slow down the sorting and processing of materials.
- Reduce the quality and value of secondary material feedstocks.
- Result in costly shutdowns.

- Damage collection, processing, and remanufacturing equipment.
- Cause serious injuries to collection and processing facility staff.

According to TRP, the greatest costs associated with managing a contaminated recycling stream at MRFs nationally come from the following and represent 80% of total contamination-related costs:

- 40% for disposal of residuals
- 26% in value lost from contaminated recyclables
- 14% in labor to remove contamination from sorting equipment, etc.

Step 8: Develop and implement education and outreach strategies to reduce contamination

The City of Liberty Lake will work with Waste Management to develop and implement education and outreach strategies based on best practices. This starts with addressing any inconsistencies in recycling information and messaging identified in Step 1. All new outreach materials and messages will be aligned and consistent across all platforms.

Depending on the type of recycling program, outreach and education strategies may include, but are not limited to:

- Visual, easy-to-understand signage using photos and universal pictures and symbols
- Cart-tagging and cart rejection
- On-route monitoring tools, including apps and cameras
- Pairing right-sized recycling and trash bins
- On-site assistance and outreach at drop-off sites
- Up-to-date, and easy-to-find and access websites with clear, consistent messaging
- Social media posts, campaigns, mailings, brochures, and other communications
- Online apps for residents and businesses to get answers to their recycling questions
- Community presentations, tabling, and activities at community events
- School presentations and activities focused on recycling right
- Translation and transcreation of educational materials and campaigns to ensure recycling information is clearly understood by all audiences
- Social marketing campaigns to effectively promote long-term behavior change

Where possible, free and customizable resources will be utilized, including [Ecology's Recycle Right](#) campaign materials and [The Recycling Partnership's Anti-Contamination Kit](#). [Ecology's Contamination Reduction Best Management Practices & Resources document](#) and [Resource Library](#) have examples of successful anti-contamination programs.

Step 9: Evaluate the effectiveness of anti-contamination strategies and set next steps

The City of Liberty Lake will work with Waste Management to conduct periodic assessments on the effectiveness of recycling contamination reduction programs and strategies, and share the results with key stakeholders and

the public. These assessments will use, at least in part, the same methodology used in Step 6 to establish baseline contamination levels.

The assessment results inform what is working and what adjustments to make for better results. This includes reducing contamination in other recycling programs that were not a focus during the initial CROP implementation.

Step 10: Explore contamination reduction strategies beyond education and outreach

As part of a statewide effort, the City of Liberty Lake will work with Ecology and other partners to explore strategies and solutions beyond education and outreach. These could address regional planning, operations and collection, contracting, incentives, pricing, policies, mandates, enhanced data collection, etc. Based on this evaluation, the City of Liberty Lake will identify and pursue the most promising initiatives.

These options may include, but are not limited to:

- Regional planning and aligned or joint contracting for services to harmonize messaging, lower program costs, and improve program performance.
- Evaluating the costs and benefits of operational changes, including collection frequency, level of source-separation at the curb, and innovative drop-off container designs on contamination levels and overall program performance.
- Product bans or restrictions.
- Strengthening contracts with Waste Management and regional MRFs to include provisions focused on reducing contamination, collecting and reporting data on program performance and ensuring materials on the accepted materials list are responsibly recycled.

Alignment of the CROP and SWMP and secure and allocate funding to implement the CROP:

This work includes involving key stakeholders in reviewing, and if necessary, updating related elements in the SWMP to ensure they are aligned and consistent with the contents of the CROP and implementation work. This information may include, but is not limited to:

- Designated recyclables list
- Recycling facilities including transfer stations, drop-off sites, and MRFs
- Recycling collection services and providers, and collection systems and fees
- Waste reduction and recycling education and outreach strategies
- Funding sources and mechanisms for recycling programs and services

During this process, the City of Liberty Lake will also work with Ecology and other key stakeholders to identify and secure new and/or allocate existing funding, and forge partnerships with agencies and organizations to provide technical and financial assistance.

The State CROP and [Ecology's Resource Library](#) are tools to get started on implementing the CROP. The library includes contamination reduction best management practices, contracting guides, MRF-shed maps, materials from successful programs in Washington State and across the country, and more.

An initial 3-year implementation schedule for all ten steps in the CROP is included below. As the City of Liberty Lake works with Waste Management to clarify and define the scope of work, and identify the resources to complete the work, a more detailed and refined implementation plan and schedule will be developed.

CROP Implementation Schedule

Year 1 : August 1, 2021 – July 31, 2022

Step 1: Inventory current recycling collection services and programs

Step 2: Develop scope of work with stakeholders

Step 3: Prioritize the recycling program(s) to focus on first

Step 4: Establish acceptable materials list

Year 2: August 1, 2022 – July 31, 2023

Step 5: Define what data to collect to determine baseline levels of recycling contamination

Step 6: Gather baseline recycling contamination data

Step 7: Identify key contaminants and their costs and impacts

Year 3: August 1, 2023 – July 31, 2024

Step 8: Develop and implement education and outreach strategies to reduce contamination

Step 9: Evaluate the effectiveness of anti-contamination strategies and set next steps

Step 10: Explore contamination reduction strategies beyond education and outreach

DETERMINATION OF NON-SIGNIFICANCE (DNS) & ADOPTION OF EXISTING ENVIRONMENTAL DOCUMENT

Proposal Description: Proposed City Solid Waste Management Plan Amendment Adding a Recycling Contamination Reduction & Outreach Plan (Non-Project Action)

Location of Current Proposal: All property within the corporate boundaries of the City of Liberty Lake

Title of Document Being Adopted: Final Supplemental Environmental Impact Statement for the Spokane County Comprehensive Plan & Final Environmental Impact Statement for the City of Liberty Lake Urban Growth Area Boundary Alternatives

Date Adopted Document was Prepared: November 22, 2000 & December 13, 2006

Description of document (or portion) being adopted: Final Supplemental Environmental Impact Statement for the Spokane County Comprehensive Plan & Final Environmental Impact Statement for the City of Liberty Lake Urban Growth Area Boundary Alternatives

If the document being adopted has been challenged (WAC 197-11-630), please describe: No challenges known

The document is available to be read at (place/time): Liberty Lake City Hall, Monday through Friday, 8am to 5pm

We have identified and adopted these documents as being appropriate for this proposal after independent review. The documents meet our environmental review needs for the current proposal and will be available to the decision-maker.

Name of agency adopting document: City of Liberty Lake

LEAD AGENCY: CITY OF LIBERTY LAKE

The lead agency for the proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). The SEPA Determination of Nonsignificance (DNS) Threshold Determination was made after review of completed environmental checklists and other information on file with the lead agency. This information is available to the public on request. The complete record in this matter is on file during the appeal period with the review authority listed below and is available to the public upon request.

This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

This DNS is issued under WAC 197-11-340(2): the lead agency will not act on the proposal for 14 days from the date below. Comments must be received by: **4 p.m., June 17, 2021.**

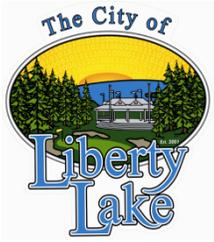
An appeal of the Threshold Determination, after it becomes final, may be made to the City of Liberty Lake Planning & Building Services at 22710 E. Country Vista, Liberty Lake, WA 99019. The appeal deadline to request an 'open record' appeal to the Hearing Examiner is fourteen (14) calendar days after the comment period closes. A notice of appeal must be delivered to the City by mail or personal delivery and the appeal must be received by 4:00 p.m. on the last day of the appeal period. Appeal requests shall contain all information and items required in the City Development Code Section 10-4B-4, subsection H, as applicable and shall follow the procedures outlined in City Development Code Section 10-6A-7, Subsection C for SEPA Appeals and Section 10-4G-2, subsection H for Appeals of Administrative Interpretations by the Director. Appeal Closing Date: July 1, 2021.

A copy of this SEPA determination has been provided to the Dept. of Ecology - Olympia, Dept. of Transportation - Spokane County, and Other Reviewing Agencies.

A notice was also printed in the June 11, 2021 edition of the Spokesman Review.

RESPONSIBLE OFFICIAL: Lisa D. Key

TITLE: Director of Planning & Engineering



Planning & Building Services

22710 E. Country Vista Dr., Liberty Lake, WA 99019

Phone: (509) 755-6700, Fax: (509) 755-6713, www.libertylakewa.gov

Date Issued: June 3, 2021

Signature: 



SEPA CHECKLIST

Liberty Lake Planning, Engineering & Building Services
22710 E. Country Vista Drive, Liberty Lake WA 99019
Phone: (509) 755-6704 Fax: (509) 755 6713
Website: www.libertylakewa.gov

City Development Code Article 10-6A, Environmental Ordinance

PURPOSE OF CHECKLIST

The State Environmental Policy Act (SEPA) chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impact from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

INSTRUCTIONS FOR APPLICANTS

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply". Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

USE OF CHECKLIST FOR NON-PROJECT PROPOSALS

Complete this checklist for non-project proposals, even though questions may be answered "does not apply." IN ADDITION, complete the SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS (part D).

For non-project actions, the references in the checklist to the words "project," "applicant," and "property or site" should be read as "proposal," "proposer," and "affected geographic area," respectively.

A. BACKGROUND

1.	Name of proposed project & file #, if applicable:	Liberty Lake Solid Waste Management Plan Amendment Adding a Recycling Contamination Reduction & Outreach Plan
2.	Name of applicant:	City of Liberty Lake
3.	Address and phone number of applicant:	22710 E. Country Vista Drive, Liberty Lake, WA 99019, 509-755-6700
4.	Name of contact person:	Lisa D. Key
5.	Address and phone number of contact person:	22710 E. Country Vista Drive, Liberty Lake, WA 99019, 509-755-6708
6.	Date checklist prepared:	June 3, 2021
7.	Agency requesting checklist:	Washington Department of Ecology
8.	Proposed timing or schedule (including phasing, if applicable):	The recommendations contained in the CROP will be implemented primarily over the next three years.
9.	a. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.	NA
	b. Do you own or have options on land nearby or adjacent to this proposal? If yes, explain.	NA
10.	List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.	NA
11.	Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.	NA
12.	List any government approvals or permits that will be needed for your proposal, if known.	This Plan must be adopted by the Liberty Lake City Council and then the Washington Department of Ecology must approve the plan.
13.	Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page.	

Recommendations are made in this Plan for solid waste and other aspects of the solid waste management system. Recommended actions include management policies, education and promotion, assignment of implementation responsibilities, and a funding strategy.

14. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit application related to this checklist.

The activities described in the plan will take place within the City of Liberty Lake.

15. Does the proposed action lie within the Aquifer Sensitive Area (ASA)? The General Sewer Service Area? The Priority Sewer Service Area? (See: Spokane County's ASA Overlay zone Atlas for boundaries).

Yes, the activities described in the plan will take place throughout the City of Liberty Lake.

B. ENVIRONMENTAL ELEMENTS:

1. EARTH

a. General description of the site (circle one): flat, rolling, hilly, steep slopes, mountainous, other:

Does not apply

b. What is the steepest slope on the site (approximate percent slope)? Does not apply

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

Does not apply

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

Does not apply

e. Describe the purpose, type and approximate quantities of any filling or grading proposed. Indicate source of fill.

Does not apply

f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

Does not apply

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

Does not apply	
h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: Does not apply	
2.	AIR
a. What type of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial, wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities, if known. No changes to current emissions related to solid waste services	
b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. Does not apply	
c. Proposed measures to reduce or control emissions or other impacts to air, if any: Does not apply	
3.	WATER
a. Surface:	
1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into. Does not apply	
2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. Does not apply	
3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material. Does not apply	
4) Will the proposal require surface water withdrawals or diversions? Give a general description, purpose, and approximate quantities if known. Does not apply	
5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. Does not apply	

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

Does not apply

b. Ground:

1) Will groundwater be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.

Does not apply

2) Describe waste material that will be discharged into the ground from septic tanks or other sanitary waste treatment facility. Describe the general size of the system, the number of houses to be served (if applicable), or the number of persons the system(s) are expected to serve.

Does not apply

3) Describe any systems, other than those designed for the disposal of sanitary waste, installed for the purpose of discharging fluids below the ground surface (including systems such as those for the disposal of storm water or drainage from floor drains). Describe the type of system, the amount of material to be disposed of through the system and the types of materials likely to be disposed of (including materials which may enter the system inadvertently through spills or as a result of fire fighting activities).

Does not apply

4) Will any chemicals (especially organic solvents or petroleum fuels) be stored in above-ground or underground storage tanks? If so, what types and quantities of materials will be stored?

Does not apply

5) What protective measures will be taken to ensure that leaks or spills of any chemicals stored or used on site will not be allowed to percolate to groundwater (this includes measures to keep chemicals out of disposal systems described in 3b(2) and 3b(3)?

Does not apply

c. Water Runoff (including storm water)

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

Does not apply

2) Will any chemicals be stored, handled or used on the site in a location where a spill or leak will drain to surface or groundwater or to a storm water disposal system discharging to surface or groundwater?

Does not apply

3) Could waste materials enter ground or surface waters? If so, generally describe.

Does not apply

d. Proposed measures to reduce or control surface, ground, and runoff water impacts, if any (if the proposed action lies within the Aquifer Sensitive Area be especially clear on explanations relating to facilities concerning Sections 3b(4), 3b(5), and 3c(2) of this checklist).

Does not apply

4. PLANTS

a. Check types of vegetation found on the site:

- deciduous tree: alder, maple, aspen, other
- evergreen tree: fir, cedar, pine, other
- shrubs
- grass
- pasture
- crop or grain
- wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
- water plants: water lily, eelgrass, milfoil, other
- other types of vegetation:

Does not apply

b. What kind and amount of vegetation will be removed or altered?

Does not apply

c. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

Does not apply

5. ANIMALS

a. Check any birds and animals which have been observed on or near the site or are known to be on or near the site:

- birds: hawk heron eagle songbirds other:
- mammals: deer bear elk beaver other:
- fish: bass salmon trout herring shellfish other:

Does not apply	
b. List any threatened or endangered species known to be on or near the site.	Does not apply
c. Is the site part of a migration route? If so, explain.	Does not apply
d. Proposed measures to preserve or enhance wildlife, if any:	Does not apply
6. ENERGY AND NATURAL RESOURCES	
a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.	Does not apply
b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.	Does not apply
c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:	Does not apply
7. ENVIRONMENTAL HEALTH	
a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.	Does not apply
1) Describe special emergency services that might be required.	Does not apply
2) Proposed measures to reduce or control environmental health hazards, if any:	Does not apply
b. Noise	
1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?	Does not apply

2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

Does not apply

3) Proposed measure to reduce or control noise impacts, if any:

Does not apply

8. LAND AND SHORELINE USE

a. What is the current use of the site and adjacent properties?

Does not apply

b. Has the site been used for agriculture? If so, describe.

Does not apply

c. Describe any structures on the site.

Does not apply

d. Will any structures be demolished? If so, which?

Does not apply

e. What is the current zoning classification of the site? Does not apply

f. What is the current Comprehensive Plan land use designation of the site?

Does not apply

g. If applicable, what is the current shoreline master program designation of the site?

Does not apply

h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

Does not apply

i. Approximately how many people would reside or work in the completed project?

Does not apply

j. Approximately how many people would the completed project displace?

Does not apply

k. Proposed measures to avoid or reduce displacement impacts, if any:

Does not apply	
I. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any: Does not apply	
9.	HOUSING
a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing. Does not apply	
b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing. Does not apply	
c. Proposed measures to reduce or control housing impacts, if any: Does not apply	
10.	AESTHETICS
a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed? Does not apply	
b. What views in the immediate vicinity would be altered or obstructed? Does not apply	
c. Proposed measures to reduce or control aesthetic impacts, if any: Does not apply	
11.	LIGHT AND GLARE
a. What type of light or glare will the proposal produce? What time of day would it mainly occur? Does not apply	
b. Could light or glare from the finished project be a safety hazard or interfere with views? Does not apply	
c. What existing off-site sources of light or glare may affect your proposal? Does not apply	

d. Proposed measures to reduce or control light and glare impacts, if any:

Does not apply

12. RECREATION

a. What designated and informal recreational opportunities are in the immediate vicinity?

Does not apply

b. Would the proposed project displace any existing recreational uses? If so, describe.

Does not apply

c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

Does not apply

13. HISTORIC AND CULTURAL PRESERVATION

a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers, known to be on or next to the site? If so, generally describe.

Does not apply

b. Generally describe any landmarks or evidence of historic, archaeological, scientific or cultural importance known to be on or next to the site.

Does not apply

c. Proposed measures to reduce or control impacts, if any:

Does not apply

14. TRANSPORTATION

a. Identify public streets and highways serving the site and describe proposed access to the existing street system. Show on site plans, if any.

Does not apply

b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

Does not apply

c. How many parking spaces would the completed project have? How many would the project eliminate?

Does not apply

d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).

Does not apply

e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

Does not apply

f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

Does not apply

g. Proposed measures to reduce or control transportation impacts, if any:

Does not apply

15. PUBLIC SERVICES

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

Does not apply

b. Proposed measures to reduce or control direct impacts on public services, if any.

Does not apply

16. UTILITIES

a. Check utilities currently available at the site:

electricity natural gas water refuse service telephone sanitary sewer

septic system other:

Does not apply

b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

Does not apply

C. SIGNATURE

I, the undersigned, swear under the penalty of perjury that the above responses are made truthfully and to the best of my knowledge. I also understand that, should there be any willful misrepresentation or willful lack of full disclosure on my part, the agency may withdraw any determination of non-significance that it might issue in reliance upon this checklist.

Proponent: Lisa D. Key				
PRINT NAME		SIGNATURE		
Proponent Address:	22710 E Country Vista Drive, Liberty Lake, WA 99019			
	STREET ADDRESS	CITY	STATE	ZIP
Proponent Phone:	509-755-6700	Proponent Fax:	509-755-6713	
Person completing the form:	Lisa D. Key, Director of Planning & Engineering			
Phone:	509-755-6708	Date:	06/03/2021	

FOR PLANNING & BUILDING SERVICES USE ONLY

Staff Member(s) Reviewing Checklist: Lisa D. Key, Director of Planning & Engineering
 Date Checklist Reviewed: June 3, 2021

Based on this staff review of the environmental checklist and other pertinent information, the staff:

Concludes that there are no probable significant adverse impacts and recommends a determination of nonsignificance (DNS).

REFER TO FEE SCHEDULE FOR FILING FEE

NON-PROJECT ACTIONS MUST ALSO COMPLETE THE SUPPLEMENTAL SHEET - PART D

D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage or release of toxic or hazardous substances; or production of noise?

Implementation of the proposed recommendations should help reduce the amount of water and air discharges, while increasing the proper handling of any solid or toxic wastes that are generated in the City. There should not be a significant increase or reduction in noise as a result of the recommendations.

Proposed measures to avoid or reduce such increases are:

Not Applicable.

2. How would the proposal be likely to affect plants, animals, fish or marine life?

Any impacts to plants, animals, fish and marine life will only be incidental and should be beneficial.

Proposed measures to protect or conserve plants, animals, fish or marine life are:

Not Applicable.

3. How would the proposal be likely to deplete energy or natural resources?

The proposed recommendations should help reduce energy demands and help to conserve natural resources by increasing waste reduction and other activities. Increased recycling leads to conservation of natural resources and also reduces energy demands. In general, using recycled materials in place of virgin materials requires significantly less energy in the manufacturing process.

Proposed measures to protect or conserve energy and natural resources are:

Not Applicable.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, flood plains or prime farmlands?

None of these areas will be negatively impacted by the recommendations in this Plan.

Proposed measures to protect such resources or to avoid or reduce impacts are:

Not Applicable.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

No direct impacts to land or shoreline use are anticipated to result from the proposed recommendations.

Proposed measures to avoid or reduce shoreline and land use impacts are:

Not Applicable.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The proposed recommendations should lead to minor reductions in transportation requirements and public services. Transportation of solid waste out of the city should be lessened by increased waste reduction and recycling.

Proposed measures to reduce or respond to such demand(s) are:

Not Applicable.

7. Identify, if possible, whether the proposal may conflict with local, state or federal laws or requirements for the protection of the environment.

No such conflicts are likely. The intent of creating this Plan is to comply with various laws and requirements (especially on the state level) regarding environmental protection and other factors.